

## **Audit Committee September 2009 Minutes**

Attendance: Robbin Griffin, Rae Howard, Robert Ireland, Bill Lynch, Kathy Nichols, Roxanne Miller, *Patty Beers, Cathy Albinio, Aron Kofira (Representing Green and Seifter)*

Meeting was called to order at: 7:02 p.m.

### **Old Business:**

None

### **Issue Reports:**

None

### **New Business:**

Representatives of Green and Seifter presented the draft copy of the June 2009 audit. Positive comments were made concerning the assistance provided by Kathy Nichols and Roxanne Miller that aided in a smooth audit process.

Audit committee members asked several questions. There was discussion related to the extraclassroom activity reports. There was recognition that our district continues to work to improve this area and further acknowledgement that most if not all districts have weaknesses in this area. Our district continues to provide training to student officers and advisors related to good accounting practices. Cash receipts and large ending balances were cited as areas of concern. The large ending balance clubs do have valid reasoning for their balances and requires our district to make a statement in the management response to the audit.

The committee requested examples for the items commented upon in the management letter for further review. Robbin will meet with Bill Lynch and the claims auditor to review the items listed.

Meeting Closed: 7:45 p.m.